**RESUME**

**Of**

Md Abdur Razzak

Mobile: +8801811533083

**Career Objective:**

To exchanging maximum value with reputed organization and to join in a dynamic working environment where enterprising spirit and effort is valued, individual and team performance is rewarded as well as to obtain a position where I can gain experience in a professional environment and acquire new skills that will guide me to my career objectives.

**Education Qualification:**

**Name of Examination: Higher Secondary Certificate (H.S.C) (Alim)**

Institute : Kalma Islamia Alim Madrasha.

Result : 1st Division

Group : Genaral

Passing Year : 1999

Board : Dhaka

**Name of Examination: Secondary School Certificate (S.S.C) (Dakhil)**

Institute : Kalma Islamia Alim Madrasha.

Result : 1st Division

Group : Ganaral

Passing Year : 1997

Board : Dhaka

**Language Proficiency:**

* Bangla (Mother Tongue).
* English (Good command in speaking, reading & writing).
* Hindi Speaking.

**Strength:**

* Good dry process leading capacity.
* Goood organization capacity.
* Good communicaton skills.
* Can learn with Short time.
* Excellent take find out dry process problem fast time.
* Can work under pressure.
* Excellent as a team member.

**Computer Skill:**

* Microsoft Word, Microsoft Excel, Microsoft Power Point, E-mail & Internet Browsing.

**Job Experience:**

|  |  |  |
| --- | --- | --- |
| **Name of Company** | **Designation** | **Duration** |
| Mutual Appearls Ltd.(Dekko Group) | Dry Process Q.C In-Charge | 2 Year 10 Months To Till Now. |
| Blue Creacion (BCL) | Dry Process Q.C Supervaiosr | 1Years |
| Kwun Tong Apparels Ltd. (F.C) | Dry Process Q.C In-Charge | 6 Years 3 Months |
| Ids Group | Dry Process Q.C Supervisosr | 4 Years 08 Months |
| Santa Group Ltd. ( Depz) | Dry Process Q.C | 03 Years |

**Personal Profile:**

Name : Md. Abdur Razzak

Father’s Name : Md. Abdus Samad

Mother’s name : Mst. Rowsonara Begum

Present Address **:** Vill: Goshbag P.O: Zirabo

P.S: Savar Dist: Dhaka

Permanent Address **:** Vill: Billy P.O: Chorkhoir

P.S: Tanor Dist: Rajshahi

Date of Birth : 05/01/01983

Marital Status : Married

Sex : Male

Nationality : Bangladeshi

Blood Group :B (+ve)

Religion : Islam

National ID : 239 140 9345

**Declaration:**

I confirm that to the 'best of my knowledge, the information given here is correct and complete.

**Date**:....../......../.............. **(**Md. Abdur Razzak**)**